



## St Patrick's NS Intimate Care and Toileting Policy

### Children with Specific Toileting/Intimate Care Needs:

- In all situations where a pupil needs assistance with Toileting/intimate care, a meeting will be convened, after enrolment and before the child starts school
- Parents, Guardians, Principal, Class Teacher, SNA, and if appropriate, the pupil, will attend
- The specific care needs of the child, and how the school will meet them, will be clarified
- Personnel involved in this care will be identified
- Provision for occasions when staffs are absent will be outlined (e.g. Substitute SNA's will not generally be involved in intimate care.) Any change of personnel will be discussed with the pupil, if appropriate
- SNA will notify class teacher and SET when dealing with intimate care.
- Any changes will be discussed with parent/guardian and pupil and noted in writing to the pupil's file
- As far as possible the pupil will be involved in identification of his/her personal requirements, wishes, changes etc
- A written copy of the agreement will be kept on the pupils file
- Parents will be notified of any changes from agreed procedures
- At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs
- Staff will wear full PPE

### Toileting Accidents:

- At the junior infant induction meetings the school procedures will be outlined to parents, and they will be asked to submit in writing specific wishes regarding toileting accidents (See Appendix 1)
- A supply of clean underwear, wipes, track-suit bottoms etc will be kept in the bottom of each child's schoolbag
- In the first instance, the pupil will be offered fresh clothing to clean and change themselves
- If, for any reason, the child is unable to clean or change themselves, the procedure outlined by parents will be followed
- If staff must clean /change the child, the SNA familiar to the child will attend to him/her
- Parents will be notified of these accidents
- A record of the incident should be kept

**Appendix 1; Note for parents regarding specific toilet accidents.**

*St. Patrick's National School  
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Dear Parents,

Following a review of our Intimate Care and Toileting policy we would like to bring the following to your attention.

Should your child require changing in school due to a toileting accident please specify (tick the box ) below how you would prefer the school to deal with the incident;

1) Allow the child to change themselves

2) A phone call home so you can come to the school to attend to your child

Other please specify \_\_\_\_\_

Signed; \_\_\_\_\_